**Project Timeline Template – Special Project Implementation**

This is the Project Timeline Template to be completed and submitted with your Special Project funding application. Describe how the proposed project outcomes will be realized by providing a list of important milestones that will be accomplished during the project period including specific steps and achievements in planning, implementation, and evaluation and timetables for project activities and milestones, as well as the responsible party for each.

You may amend and resubmit small changes to your timeline as part of your quarterly report as activities are completed or changed throughout the Special Project implementation process, as long as those changes do not change the scope of the project and have no budgetary impact (e.g. you completed a step of your project ahead of schedule and wish to move the subsequent activities up in the timeline). You may add additional rows as necessary.

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| **Quarter** | **Key Activities** | **Outcome Metrics/ Product** | **Assigned to** |
| FY26 Q1 (Jan-Mar) | PROJECT AWARD ANNOUNCEMENT |  |  |
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| FY26 Q2 (Apr-Jun) |  |  |  |
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| FY27 Q3 (Jul-Sept) |  |  |  |
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| FY27 Q4 (Oct-Dec) |  |  |  |
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| FY27 Q1 (Jan-Mar) |  |  |  |
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| FY27 Q2 (Apr-Jun) |  |  |  |
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| FY28 Q3 (Jul-Sept) |  |  |  |
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| FY28 Q4 (Oct-Dec) |  |  |  |
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| FY28 Q1 (Jan-Mar) |  |  |  |
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| PROJECT END |  |  |